



## Work Placement Position

# Settlement Services International Employment Services Internship

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Settlement Services International (SSI) is a non-for-profit organisation that provides services in the areas of humanitarian settlement, accommodation, asylum seeker assistance, foster care, employment services and disability support in NSW. The internship program will be held in our Social Enterprises in Campsie which provide grocery bags and frozen foods for low socioeconomic families.

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<b>Subject:</b>	Session 1 <b>(30)</b> : ACC275 Session 2 <b>(60)</b> : ACC275
<b>Specialisation:</b>	Accounting
<b>Location:</b>	Campsie (Sydney)
<b>Availability:</b>	2 positions available

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The successful candidate will be expected to undertake the following duties:

- Cost and Pricing of social enterprise's products and services
- Preparation of vouchers
- Profit analysis
- Budget and forecasting
- Stocktaking procedures
- Data analysis and financial recommendations
- Monthly financial statement review and analysis

**Further Info** 

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## How to apply

Complete [Form F: Authority to Disclose Information](#), and email along with a covering letter, a copy of your academic transcript and resume to Sumit Sharma at [ssharma@ssi.org.au](mailto:ssharma@ssi.org.au) – telephone 02 9784 2409.

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## Closing Date

Refer to: [Closing Date](#)

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